

October 23, 2024

The Ritsumeikan Trust
Ritsumeikan University
College of Information Science and Engineering (Graduate School of Information Science and Engineering)
Guidelines for Tenured Faculty Member Recruitment

Ritsumeikan University
College of Information Science and Engineering
(Graduate School of Information Science and Engineering)
Dean Hideyuki Takada

The College of Information Science and Engineering, Ritsumeikan University is now recruiting tenured faculty members as follows.

Area of Specialization	Prospective applicants should have research experience in at least one of these or related areas: <ul style="list-style-type: none">- Smart health and wellness systems, smart food applications- Natural language processing- Databases, computer networks, computer security- Software Engineering
Position(s) Available	Tenured Faculty (Professor or Associate Professor)
Job Description/ Teaching Responsibilities	The successful candidate will be engaged in teaching and other activities regarding education, research, administration, and social contribution of our faculty and university. The teaching subjects may include Pattern Recognition, Machine Learning, Image Processing, Applied Informatics, and Engineering Project-Based Learning.
Number of Positions	1
Ideal Faculty Outlook	We invite applicants who understand the Ritsumeikan Charter, the founding spirit, the core educational philosophy, and the educational and research goals of the College of Information Science and Engineering and the Graduate School of Information Science and Engineering. Applicants should also be aware of their social responsibilities as individuals involved in higher education and research. Applicants are expected to respect fundamental human rights, as well as legal compliance while performing their duties sincerely and fairly. In addition, they should be able to act in accordance with high ethical standards and social common sense. (For the Ritsumeikan Charter and other information, please see the websites of Ritsumeikan University and the College and Graduate School of Information Science and Engineering.)
Starting Date	April 1, 2025

Qualification Requirements	<p>Applicants must be able to start working from the above starting date, and must meet all of the following eligibility requirements:</p> <p>(1) Must have a PhD degree, internationally recognized achievements in advanced research.</p> <p>(2) Must be passionate about education, research, and student research leadership, and be willing to actively participate in the operational affairs of CISE and its programs.</p> <p>(3) Must be able to teach classes in English. Must be able to write formal documents in English. Knowledge of the Japanese language would be considered an advantage.</p> <p>(4) Must have teaching experience.</p> <p>(5) Must be motivated to work for the continual global advancement of CISE and ISSE.</p>
Period of Employment	Tenured (no probationary period)
Affiliation/ Workplace	<p>College of Information Science and Engineering (CISE) Department of Information Science and Engineering, Information Systems Science and Engineering Course (ISSE) Workplace: Osaka Ibaraki Campus (Osaka Prefecture) There is a possibility successful candidates may be in charge of one or more subjects to be taught at Kinugasa (Kyoto Prefecture) or Biwako-Kusatsu Campus (Shiga Prefecture).</p>
Teaching Load	<p>Average of five courses per week throughout the semesters (one course is taught as 95 minutes class × 14 times per semester plus one 20-minute class (video on demand class, etc.), totalling 1350 minutes per course per semester.)</p> <p>* There is a possibility of being assigned to courses in excess of the above number.</p>
Breaks	Breaks shall be granted in accordance with the Labor Standards Act.
Days Off	<p>Saturdays, Sundays, public holidays, year-end and New Year holidays, and other holidays set by the university.</p> <p>* Note that there are cases in which some Saturdays and public holidays are class days or unified make-up class days.</p> <p>Additionally, instructors may be asked to work on Saturdays, Sundays and public holidays for admission duties, open campus days, etc.</p>
Salary Allowances	<p>(1) Monthly basic salary: For example: Professor: 35 years old - JPY 491,000; 40 years old – JPY 571,000; 45 years old – JPY 645,000 * All figures above are based on the actual results in AY2023.</p> <p>(2) Bonus: Two times a year (June, December) * Previous year's results: Summer bonus (June) and year-end bonus (December) total: 5.1 months of the main salary + JPY 100,000 * The summer bonus for the first year of employment will be paid at one-half of the respective amount.</p> <p>(3) Allowances: commuting allowance, overtime allowance, duty allowance, etc.</p>
Retirement age	Professor - 65 years of age, Associate Professor - 60 years of age. (There is a system to extend the employment period for associate professors.)
Social Insurance	Full social insurance including employment insurance and workers' compensation.

Recruiting Entity	The Ritsumeikan Trust
Other	<ul style="list-style-type: none"> ● In accordance with the Act on the Promotion of Women's Active Engagement in Professional Life, Ritsumeikan actively welcomes applications from women. ● Ritsumeikan has various systems in place to support work-life balance. Research-Life Support Division for Promotion of Gender Equality: https://www.ritsumei.ac.jp/research/rsupport/eng/ ● Ritsumeikan campuses are completely no smoking <p>* Please note that submission of a health check certificate is not required at this time. However, the successful applicant will be required to complete the standard employee health examination before the commencement date.</p>
Application Deadline	All application materials must arrive by no later than Friday, November 22, 2024(JST)
Application Materials	<p>Prospective applicants should submit the following:</p> <ol style="list-style-type: none"> (1) Curriculum Vitae* (signed). (2) Full list of publications (see Form A*). <p>* Curriculum Vitae Form (in MS Excel format) and Form A (in MS Excel format) can be downloaded from the following site: https://en.ritsumeikan-trust.jp/info/employment/</p> <ol style="list-style-type: none"> (3) Full copies of up to five academic publications in relevant areas. (4) Certificate of the PhD degree. (A photocopy is acceptable. The successful applicant will later be required to present the original document to the administration.) (5) An essay of about 1500 words explaining the applicant's current research and future plans. (free format) (6) An essay of about 800 words explaining the applicant's educational aspirations in the ISSE course. (free format) (7) Two references (names, contact information, and relationship to the applicant) or two letters of recommendation. (free format) <p>All application materials must be sent in printed form to the address below. In addition to the printed materials, in the same envelope, applicants must enclose a CD-R, DVD- R, or other medium with all the application materials prepared in these formats: Curriculum Vitae in MS Excel format, Form A in MS Excel format, and the others in PDF format.</p> <p>* Please note that materials submitted will not be returned. * Personal information provided for the application will be handled with the utmost care, in accordance with the university regulations. This information will only be used for applicant screening purposes.</p>
Screening Process	<ol style="list-style-type: none"> 1. The First Screening (Document Screening) Only those applicants who pass the first screening will be notified and provided with details of the second screening by December 2. 2. The Second Screening (Interview) The selection process is scheduled to take place between December 6 and December 13. Transportation fees will be reimbursed only for domestic travel (public transportation only). For overseas applicants the interview can be conducted online via Zoom.

Submission Address	Administrative Office, College of Information Science and Engineering Ritsumeikan University 2-150 Iwakuracho, Ibaraki, Osaka 567-8570 JAPAN Application materials must be sent by registered mail and the envelope clearly labeled in red ink as follows: “Application documents for ISSE tenured position”
Contact	Administrative Office, Ritsumeikan University College of Information Science and Engineering Attn: Mr. Go or Ms. Ogura TEL:072-665-2075 FAX : 072-665-2239 E-mail : johokobo@st.ritsumei.ac.jp